



West Bengal Health Recruitment Board

BENFISH TOWER, (1st, 2nd & 3rd Floor)

GN-31, Sector-V, Salt Lake, Kolkata - 700091

www.hrb.wb.gov.in, Phone : 2357-0085

**Advertisement No.: R/Professor Kayachikitsa/Panchakarma
under IPGAE&R at SVSP, Kolkata/28/2025 Dated: 16.10.2025
Recruitment for Professor Kayachikitsa/Panchakarma under
IPGAE&R at SVSP, Kolkata**

A- Introduction:

Online applications are invited from Indian Citizen for recruitment to the Post of Professor Kayachikitsa/Panchakarma under IPGAE&R at SVSP, Kolkata under Health & Family Welfare Department, Government of West Bengal.

Only online registration & submission of Application will be allowed on the website (www.hrb.wb.gov.in) between **17.10.2025 (From 10:00 AM) to 28.11.2025 (Till 10:00 AM)**.

The edit window will be available at the official website of WBHRB (www.hrb.wb.gov.in) from **01.12.2025 (10:00 AM) to 03.12.2025 (05:00PM)**.

The relevant rules and necessary particulars are stated in the following paragraph:

A candidate should verify from the notified eligibility criteria to ascertain whether he / she is eligible for submission of application. The conditions prescribed cannot be relaxed. The recruitment will be made by selection (DIRECT RECRUITMENT) following method prescribed below.

B- Scale of Pay:

PB-4A, Rs.15,600 - 42,000/- Grade Pay – Rs. 7,600/- as per ROPA 09, Level 19, Cell-1, Rs. 95100/- as per ROPA 2019.

C- Anticipated Vacancies:

Name of the Post - Professor Kayachikitsa/Panchakarma under IPGAE&R at SVSP, Kolkata			
Post	Professor Kayachikitsa	Professor Panchakarma	Total
Gender	Male, Female	Male, Female	
Marital Status	ALL	ALL	
UR	1	0	1
UR (E.C.)	0	0	0
UR (Ex-Serviceman in Group-C Post)	0	0	0
UR (Ex-Serviceman in Group-D Post)	0	0	0
UR (Meritorious Sports Person)	0	0	0
SC	0	1	1
SC (E.C.)	0	0	0
SC (Ex-Serviceman in Group-C Post)	0	0	0
SC (Ex-Serviceman in Group-D Post)	0	0	0
ST	0	0	0
ST (E.C.)	0	0	0
ST (Ex-Serviceman in Group-D Post)	0	0	0

OBC Category- A	0	0	0
OBC Category-A (E.C.)	0	0	0
OBC Category-A (Ex-Serviceman in Group-D Post)	0	0	0
OBC Category- B	0	0	0
OBC Category-B (E.C.)	0	0	0
OBC Category-B (Ex-Serviceman in Group-D Post)	0	0	0
EWS	0	0	0
EWS (E.C.)	0	0	0
EWS (Ex-Serviceman in Group-C Post)	0	0	0
EWS (Ex-Serviceman in Group-D Post)	0	0	0
Unreserved (PWD)	0	0	0
SC(PWD)	0	0	0
TOTAL	1	1	2

The anticipated vacancies may change before the date of publication of Overall Performance List. In case of any changes in vacancies it would be notified subsequently.

D- Qualification as per recruitment rules:

(a) Method of Recruitment:

By promotion from the post of Reader/Associate Professor or Lecturer having requisite qualifications prescribed for direct recruitment to the post of Reader or Associate Professor except the qualification of age:

Provided that if any post remains vacant even after departmental promotion or on account of non availability of suitable candidates for promotion at any particular point of time such vacant posts shall be filled up by selection (direct recruitment) through the West Bengal Health Recruitment Board.

(b) Qualification for direct recruitment:

(I) Essential:

- (i) A degree in Ayurved from a University or its equivalent as recognized under the Indian Medicine Central Council Act,1970;
- (ii) A Post -Graduate qualification in the subject or speciality concerned included in the Schedule to the Indian Medicine Central Council Act, 1970, as amended time to time, from recognized University or Institute, established by law;
- (iii) Ten years’ teaching experience in the subject out of which atleast Five years' teaching experience as Reader/Associate Professor or Ten years’ teaching experience as Assistant Professor or Lecturer in the subject concerned wherever the post of Reader or Associate Professor does not exist;
- (iv) A minimum of four publications in recognized journals.

Note: Candidates must be registered in Part ‘A’ of the State Register of Ayurvedic Medical Practitioners maintained by the Paschim Banga Ayurved Parishad or in part-1 of the Central Register maintained by the Central Council of Indian Medicine.

N.B.:

- Clarification of “its equivalent” means:- at present there is only one degree in Ayurveda i.e. BAMS (Bachelor

of Ayurvedic Medicine & Surgery) under the Indian Medicine Central Council Act, 1970.

2. Clarification of in the subject or speciality concerned means:- the subject in which a candidate holds a post graduate degree.
3. Clarification of Recognized journals means:- Peer-reviewed journal.
4. Clarification of in the concerned subject under experience section:- Here ‘in the concerned subject’ under experience section means the candidates having teaching experience in a particular speciality or department of Ayurveda.

E- Age:

Not more than 50 years on the 1st day of January of the year of advertisement. Upper age limit is relaxable for the persons having higher qualifications and/or longer experience than those prescribed. The age is also relaxable for the persons holding substantive appointment under the Government. Age shall be relaxable for the candidates belonging to the categories of Scheduled Caste, Scheduled Tribe or Other Backward Classes as per the Government rules or orders for the time being in force.

Note:

- The candidate whose age is within the prescribed limit as mentioned above and does not require any age relaxation should not fill up the field “Age relaxation” while filling up the online application form.
 - For age proof, admit card or mark sheet or certificate of Secondary or Xth standard Examination or any Government ID Proof have to be submitted (which one contains the candidates name, Father’s name & D.O.B. of the candidate).
 - In case of married women, who are using their changed surname in the application as a result of marriage but who cannot produce documentary evidence in support of her changed surname, the following documents may be uploaded along with proof of D.O.B in a running PDF as detailed below.
1. Marriage registration certificate as a proof of marriage wherever possible.
 2. In the absence of marriage registration certificate, affidavit before the Judicial Magistrate / Executive Magistrate regarding the change of surname as a result of marriage.

****D.O. B:** Date of Birth.

F- FEE:

Candidates must submit the online application fee amounting Rs. 210/- (Rupees two hundred ten) only through Banks participating in the GRIPS (Govt. Receipt Portal System).

Money order, Cheque, Bank Draft, and Cash etc. shall not be accepted.

No application shall be considered unless accompanied by the requisite application fee excepting Candidates belonging to SC/ST category of West Bengal and persons with disabilities specified under Disabilities Rule, 1999 (certificates obtained before the Advertisement date) who do not require to pay any fee. Such exemption of fee is, however, not applicable to any OBC candidate.

No claim for refund of the fee shall be entertained nor shall it be held in reserved for any other examination.

G- Relaxation Clause:

Section	Relaxation Year	Fee Type
Unreserved	0 Years	Not Exempted
Scheduled Caste	5 Years	Exempted

Scheduled Tribe	5 Years	Exempted
OBC Category- A	3 Years	Not Exempted
OBC Category- B	3 Years	Not Exempted
Unreserved (PWD)	0 Years	Exempted
Persons having higher qualifications and/or longer experience than those prescribed and for persons holding substantive appointment under the Govt.	1 Years	Not Applicable

H- Marks Distribution:

Academic Marks	Experience Marks	Interview Marks
75.00	10.00	15.00

I- Marking Criteria:

i) Marking Criteria for Qualification:-

SI No.	Qualification	Total Marks	Distribution Category	Segregation	Additional Attempt	Marks deduction per additional attempt	
1	A degree in Ayurved from a University or its equivalent as recognized under the Indian Medicine Central Council Act,1970	30.00	Percent	Not Applicable	To be evaluated	Upto Section	Marks
						1	0.50
						2	1.00
						3	1.50
						4	2.00
						5	2.50
						6	3.00
						7	3.50
						8	4.00
						9	4.50
						100	5.00
2	A Post -Graduate qualification in the subject or speciality concerned included in the Schedule to the Indian Medicine Central Council Act, 1970, as amended time to time, from recognized University or Institute, established by law	25.00	Percent	Not Applicable	To be evaluated	Upto Section	Marks
						1	0.50
						2	1.00
						3	1.50
						4	2.00
						5	2.50
						6	3.00
						7	3.50
						8	4.00
						9	4.50
						100	5.00
3	A minimum of four publications in recognized journals	10.00	Percent	Not Applicable	Will not be evaluated	Not Applicable	
4	Doctoral in Ayurveda	10.00	Full	Not Applicable	Will not be evaluated	Not Applicable	
5	Candidates must be registered in Part ‘A’ of the State Register of Ayurvedic Medical Practitioners maintained by the Paschim Banga Ayurved Parishad or in part-1 of the Central Register maintained by the Central Council of Indian Medicine	0.00	Full	Not Applicable	Will not be evaluated	Not Applicable	

ii) Marking Criteria for Experience:

SI No.	Category	Total Marks	Minimum Month	Distribution Category	Segregation		
1	Ten years’ teaching experience in the subject out of which at least five years’ teaching experience as Reader/Associate Professor	10.00	120	Slab	Section	Months	Marks
					Less Than	132	5.00
					Less Than	144	6.00
					Less Than	156	7.00
					Less Than	168	8.00
					Less Than	180	9.00
					Greater Than Equal	180	10.00

2	Ten years' teaching experience as Assistant Professor or Lecturer in the subject concerned wherever the post of Reader or Associate Professor does not exist	10.00	120	Slab	Section	Months	Marks
					Less Than	132	5.00
					Less Than	144	6.00
					Less Than	156	7.00
					Less Than	168	8.00
					Less Than	180	9.00
					Greater Than Equal	180	10.00

Requisites:

Requisites for Qualification:

1. A degree in Ayurved from a University or its equivalent as recognized under the Indian Medicine Central Council Act,1970:

A. Candidates are requested to upload all years' Mark Sheets including supplementary mark sheets, if any, along with passed certificate of a degree in Ayurved from a University as recognized under the Indian Medicine Central Council Act, 1970, in the space provided for the same.

B. The following documents must be uploaded as the proof of aforesaid qualification:

- All years Mark sheets including supplementary mark sheets, if any of a degree in Ayurved from a University as recognized under the Indian Medicine Central Council Act, 1970 along with passed certificate.
- Attempt/Chance Certificate: There is no separate field to upload attempt/chance certificate. Candidates need to upload it along with mark sheets and passed certificate of a degree in Ayurved from a University as recognized under the Indian Medicine Central Council Act, 1970.
- Candidates are requested to generate a single running PDF file containing all years Mark sheets including supplementary mark sheets, if any of a degree in Ayurved from a University as recognized under the Indian Medicine Central Council Act, 1970 along with passed certificate and Attempt/Chance Certificate, and then upload the documents in the "Upload Mark sheet" space provided for the same.

C. Marks obtained (IN ALL TOTAL CORRESPONDING SUBJECTS/ PAPERS) in a degree in Ayurved from a University as recognized under the Indian Medicine Central Council Act, 1970, to be filled in the space for "Marks Obtained" (all years) and grand total of full marks in respect of ALL TOTAL CORRESPONDING SUBJECTS/ PAPERS to be filled in the space for "Full Marks" (all years).

D. In the column "Additional Attempt", candidates are requested to put the exact number of additional attempt(s) in obtaining the degree in Ayurved, as reflected in their Attempt/ Chance Certificate.

NOTE:

- Marks deduction per additional attempt: 0.5 marks per additional attempt.
- Maximum deduction of marks for additional attempt will be 05 marks for 10 or more additional attempts.

AND

2. A Post -Graduate qualification in the subject or speciality concerned included in the Schedule to the Indian Medicine Central Council Act, 1970, as amended time to time, from recognized University or Institute, established by law:

A. Candidates are requested to upload all years' Mark Sheets including supplementary mark sheets, if any, along with passed certificate of a Post – Graduate qualification in the subject or speciality concerned included in the Schedule to the Indian Medicine Central Council Act, 1970, as amended time to time, from recognized University or Institute, established by law in the space provided for the same.

B. The following documents must be uploaded as the proof of aforesaid qualification:

- All years Mark sheets including supplementary mark sheets, if any of a Post – Graduate qualification in the subject or speciality concerned included in the Schedule to the Indian Medicine Central Council Act, 1970, as amended time to time, from recognized University or Institute, established by law along with passed certificate.
- Attempt/Chance Certificate: There is no separate field to upload attempt/chance certificate. Candidates need to upload it along with mark sheets and passed certificate of a Post – Graduate qualification in the subject or speciality concerned included in the Schedule to the Indian Medicine Central Council Act, 1970, as amended time to time, from recognized University or Institute, established by law.
- Candidates are requested to generate a single running PDF file containing all years Mark sheets including supplementary mark sheets, if any of a Post – Graduate qualification in the subject or speciality concerned included in the Schedule to the Indian Medicine Central Council Act, 1970, as amended time to time, from recognized University or Institute, established by law along with passed certificate and Attempt/Chance Certificate, and then upload the documents in the “Upload Mark sheet” space provided for the same.

C. Marks obtained (IN ALL TOTAL CORRESPONDING SUBJECTS/ PAPERS) in a Post – Graduate qualification in the subject or speciality concerned included in the Schedule to the Indian Medicine Central Council Act, 1970, as amended time to time, from recognized University or Institute, established by law, to be filled in the space for “Marks Obtained” (all years) and grand total of full marks in respect of ALL TOTAL CORRESPONDING SUBJECTS/ PAPERS to be filled in the space for “Full Marks” (all years).

D. In the column “Additional Attempt”, candidates are requested to put the exact number of additional attempt(s) in obtaining the Post – Graduate qualification, as reflected in their Attempt/ Chance Certificate.

NOTE:

- Marks deduction per additional attempt: 0.5 marks per additional attempt.
- Maximum deduction of marks for additional attempt will be 05 marks for 10 or more additional attempts.

AND

3. A minimum of four publications in recognized journals:

A. Candidates are requested to upload relevant documents of Publications in recognized journals in the space provided for the same.

B. Candidates must upload relevant documents generating a single running pdf file or jpeg/jpg/png format with high resolution in the space specified for the same, i.e., In case a candidate has more than two publications in recognized journals, the same may be converted into a single pdf file and uploaded in the relevant space.

C. Candidates are requested to input 100 marks in “Full marks” column while filling up in the space for aforesaid qualification. In case he/she has 04 (four) Publications, he/she has to put 50 (fifty) marks in the “Marks obtained” column.

Likewise in case of 05 (five) Publication(s), 60 (sixty) marks; for 06 (six) Publication(s), 70 (seventy) marks; for 07 (seven) Publication(s), 80 (eighty) marks; for 08 (eight) Publication(s), 90 (ninety) marks and for 09 (nine) or more Publication(s), 100 (one hundred) marks should be mentioned in the “Marks obtained” column.

This may be noted that publications in recognized journals for the above-mentioned post means Peer-reviewed journal.

NOTE:

- Five (05) marks will be awarded for four publications subject to maximum of ten (10) marks for nine or more publications, i.e., six (06) marks will be awarded for five publications; seven (07) marks will be

awarded for six publications; eight (08) marks will be awarded for seven publications; nine (09) marks will be awarded for eight publications and ten (10) marks will be awarded for nine and more publications.

- It is stated that **minimum of four publications** in recognized journals for the above-mentioned post are **mandatory**.

D. In the column “Additional Attempt”, candidates are requested to put “No” as no deduction of marks is there for additional attempt.

AND

4. Doctoral in Ayurveda:

A. Candidates are requested to upload relevant documents related to completion of **Doctoral in Ayurveda** in the space provided for the same.

B. Candidates must upload relevant documents generating a single pdf file or jpeg/jpg/png format with high resolution in the space specified for the same.

C. Candidates are requested to input 100 marks in “Marks obtained” column and "100" marks in “Full marks” column while filling up in the space for "*Doctoral in Ayurveda*".

D. It is stated that the aforementioned qualification is **NOT MANDATORY**.

E. In the column “Additional Attempt”, candidates are requested to put “No” as no deduction of marks is there for additional attempt.

AND

5. Candidates must be registered in Part 'A' of the State Register of Ayurvedic Medical Practitioners maintained by the Paschim Banga Ayurved Parishad or in part-1 of the Central Register maintained by the Central Council of Indian Medicine:

A. Candidate must be registered ON OR BEFORE THE LAST DATE OF SUBMISSION OF APPLICATIONS in Part 'A' of the State Register of Ayurvedic Medical Practitioners maintained by the Paschim Banga Ayurved Parishad or in part-1 of the Central Register maintained by the Central Council of Indian Medicine and should fill up in specified space provided for the same.

B. Candidates are requested to input "100" marks in " Marks obtained " column and "100" marks in " Full marks" column while filling up the field, i.e., **Candidates must be registered in Part 'A' of the State Register of Ayurvedic Medical Practitioners maintained by the Paschim Banga Ayurved Parishad or in part-1 of the Central Register maintained by the Central Council of Indian Medicine.** No marks will be allotted for uploading the aforesaid certificate though uploading the same is **MANDATORY** for all.

i) Candidates must upload relevant documents generating a single pdf file or jpeg/jpg/png format with high resolution in the space specified for the same.

ii) In the column “Additional Attempt”, candidates are requested to put “No” as no deduction of marks is there for additional attempt.

N.B.:

a) **Conversion sheet is mandatory to be uploaded along with mark sheets in a single running PDF file, where marks is given in grade pattern. Candidature will be rejected if the candidate fails to upload conversion sheet in case of marks is given in Grade Pattern.**

b) **If there is no mention of marks in Bachelor Degree Certificate or Post Graduate Degree Certificate, it**

will be considered that the candidate has scored 50% of marks.

c) Candidates must upload relevant documents generating a single pdf file or jpeg/jpg/png format (maximum size: 2 MB) with high resolution in the space specified for the same.

Requisites for Experience:

1. Ten years' teaching experience in the subject out of which at least five years' teaching experience as Reader/Associate Professor:

A. The experience certificate must be issued by the Head of the Institution(s)/ Organisation(s) where the candidate has worked, in proper letterhead along with requisite seal/stamp, bearing Memo No. and Date of issue of such certificates.

B. The candidates possessing the relevant experience must select YES option (Radio Button) in the Experience section.

C. Candidates possessing more than 01(one) experience certificate should click "**ADD ROW**" button to provide the information of multiple experience certificates.

D. For each row, candidates must upload relevant documents, regarding experience generating a single pdf file or jpeg/jpg/png format with high resolution in the space specified for the same.

E. Tenure of any experience should be taken upto the last date of submission of application.

F. It is stated that Ten years' teaching experience in the subject out of which at least five years' teaching experience as Reader/Associate Professor is MANDATORY.

OR

2. Ten years' teaching experience as Assistant Professor or Lecturer in the subject concerned wherever the post of Reader or Associate Professor does not exist:

A. The experience certificate must be issued by the Head of the Institution(s)/ Organisation(s) where the candidate has worked, in proper letterhead along with requisite seal/stamp, bearing Memo No. and Date of issue of such certificates.

B. The candidates possessing the relevant experience must select YES option (Radio Button) in the Experience section.

C. Candidates possessing more than 01(one) experience certificate should click "**ADD ROW**" button to provide the information of multiple experience certificates.

D. For each row, candidates must upload relevant documents, regarding experience generating a single pdf file or jpeg/jpg/png format with high resolution in the space specified for the same.

E. Tenure of any experience should be taken upto the last date of submission of application.

F. It is stated that Ten years' teaching experience as Assistant Professor or Lecturer in the subject concerned wherever the post of Reader or Associate Professor does not exist is MANDATORY.

J- Special Provision for SC/ ST/OBC/PWD(Persons with Disabilities):

Particulars and Certificates required:

(a) A candidate claiming to be S.C./S.T./O.B.C. must have a certificate in support of his/her claim from a competent authority of West Bengal as specified below [vide the west Bengal SCs and STs (Identification) Act, 1994 and SCs /STs Welfare Department order No. 261-TW/EC/MR-103/94 dated with B.C.W. Deptt. Order No. 6320-BCH/MR-84/10 dated 24.09.2010]:

- In the District, the Sub-Divisional Officer of the Sub-Division concerned, and
- In Kolkata, District Welfare Officer, Kolkata & ex-officio Jt. Director, Backward Classes Welfare Deptt., Govt. of West Bengal [No.2420-BCW/MR-61/2012 (Pt.) dated 12.07.13.

No claim for being a member of the SC, ST and OBC, or a Person with Disability shall be entertained after submission of the application

(b) The eligibility of a candidate for applying as Other Backward Classes (Category-A and Category-B), shall be guided by the following Notifications and any other subsequent Notifications if issued, by Backward Classes Welfare Department, Government of West Bengal, till the last date of submission of Online Application for this advertisement.

1. 917-BCW/MR-33/2025, dated 8th May, 2025
2. 1056-BCW/MR-33/2025(Pt. I), dated the 27th May, 2025
3. 1057-BCW/MR-38/2025, dated the 27th May, 2025
4. 1106-BCW/MR-33/2025, dated 3rd June, 2025
5. 1107-BCW/MR-38/2025, dated the 3rd June, 2025
6. 912/Secy/BCW, Dated 13.06.2025

However, the operation of the above mentioned Notifications will be subject to outcome of pending legal proceedings in the competent Court of Law and WBHRB shall abide by such order, if any, arising out of such legal proceedings.

(c) Persons with Disabilities (physically handicapped) must have a certificate from an appropriate Medical Board [vide West Bengal Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Rules, 1999]

(d) The West Bengal Health Recruitment Board (WBHRB) may require such further proof or particulars from the candidates as it may consider necessary and may make enquiries regarding eligibility. Original Certificates relating to citizenship (by registration), age, qualifications, caste (SC/ST/OBC), Physical disability shall have to be submitted when the WBHRB asks for them. If any candidate fails to furnish any certificate or any other relevant document or information relating to his/her candidature within the time specified by the Board, his/her claim for allotment may be passed over without further reference to him/her.

NOTE:

- Persons with Disabilities (physically handicapped)[40% and above] must have a certificate from an appropriate Medical Board [vide West Bengal Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Rules, 1999]
- Age Relaxation of candidates applying against PWD reservation are as furnished below:

In terms of Notification No. 746-SW/IA-02/11 Dt. 28.02.2011 of Women and Child Development and Social Welfare Deptt., Govt. of W.B., the upper age limit for recruitment of Physically Challenged Persons to State Govt. Services and Posts or otherwise shall be 45 years provided they are otherwise suitable and possess the qualifications and capacity to perform duties and responsibilities attached to the post concerned, read with Finance (Audit) Department G.O. No. 10517-F, Dated 02.12.1980.

- Further, on a clarification whether a physically handicapped person belonging to other Backward Classes should get age relaxation for direct recruitment either as handicapped person or as a member of other Backward Classes, it has been clarified vide Memorandum No. 703-BCW/MR-105/95, Dated 13.02.2001 of Backward Classes Welfare Department, Govt. of West Bengal that a candidate shall be allowed relaxation in age limit either as a physically handicapped person or as a member of other Backward Classes whichever is advantageous to him/her.
- It is hereby informed that for the said advertisement such SC/ST/OBC Category-A/OBC Category-B/PWD candidates can also avail age relaxation even if vacancies against SC/ST/OBC Category-A/OBC Category-B/PWD categories are not available.
- It is further stated that the candidates who avail age relaxation as SC/ST/OBC Category-A/OBC Category-B/PWD candidates may be considered in the UR category of posts according to merit.

K- Instruction to the candidate:

- **DEPARTMENTAL CANDIDATES ARE ELIGIBLE FOR THE POST.**
- The Board may decide to hold Written Examination or Computer Based Test (CBT), at any subsequent stages of the recruitment process, for either shortlisting of candidates for interview, or for preparation of Overall Performance List. Accordingly, the marks distribution pattern, mentioned in clause 'H' of this advertisement, may be changed, if such Written Examination or Computer Based Test (CBT) is conducted for recruitment to the above mentioned post.
- Mere empanelment shall not confer any right to be recommended and/ or appointed.
- Candidates must fulfil the essential qualification at the time of submission of application. No degree or experience certificate issued after the last date of submission of application will be considered.
- In the event, the last date of submission of online application is extended for whatsoever may be the reason, no particulars and certificates and/ or qualification (either essential or desirable) accrued during such extended period, shall be accepted.
- Candidate has to upload all the relevant documents (wherever applicable), preparing a single pdf file or take snap shots of all the relevant documents preparing a single image of jpeg/ png format with high resolution (**maximum size: 2 MB**) while applying in the website. Candidates are requested to upload the relevant documents in legible and readable format in the space provided for the same. If any document is uploaded in the space provided for the other one, the candidature may be rejected.
- Scanning of original copy of all the relevant documents will be taken into consideration.
- Candidate has to be careful that all the words/ marks in the uploaded documents shall be readable clearly, otherwise such uploaded documents will not be accepted and candidature may be rejected.
- Applications received after the scheduled date and time for submission of application will be rejected.
- Address Proof: If Government ID Proof (i.e. Aadhaar Card/Voter Card/Driving License/Passport) is not available, then candidates may submit any certificate issued by the revenue office/ municipality/BDO Office/Panchayat Office as their present address.
- Photo: Recent colour front-facing passport size photograph with single colour background (60% of the photograph must be covered by face) must be uploaded.
- Signature: Full running signature in blue/black ball point pen on white blank sheet must be uploaded. No short signature/ initial will be entertained.
- No higher qualification without essential qualification shall be entertained.
- Candidates after uploading documents online may edit any information and upload documents till the last date of online submission. Every time a candidate has to log in and go through all the steps till final

submission. No step can be skipped. Editing in any step may be done and other steps may be kept unchanged using the “SAVE” button in all the steps.

- **Edit Mode will remain active till final submission.**
- Clauses in the advertisements may be modified/added subsequently. In case of discrepancy, if any, decision of the Board will be final.
- Candidates are requested to follow the website of WBHRB regularly for further notice.
- Candidates are requested to be careful while filling in the information and uploading the documents. As the entire process is software based, sending documents through email or hardcopies cannot be uploaded. Hence such request cannot be entertained.
- Candidature of a candidate shall be rejected forthwith for any error in documents submitted/ information filled in by the concerned candidate.
- In case, any of the statement made in the application subsequently found to be false within the knowledge of the candidates- his/her candidature shall be liable to be cancelled, and even if appointed to a post on the results of this examination his/her appointment shall be liable to be terminated. Wilful suppression of any material fact shall also be similarly dealt with.
- Candidates should take particular note that entries in their application submitted to the Board must be made correctly against all the items which shall be treated as final and **no alteration, addition or deletion in this regard shall be allowed after final submission of the application.** Application not duly filled in or found incomplete or defective in any respect or without fee shall be liable to rejection.
- Submission of more than one application is strictly forbidden.
- A candidate should note that his/her participation in the examination and/or interview process shall be deemed provisional subject to determination of his/her eligibility in all respects. If at any stage even after issuance of the letter of appointment a candidate is found in-eligible for admission to this Examination, his/her Candidature shall be cancelled without further reference to him/her.
- Canvassing: Any attempt on the part of candidate to enlist support for his/her application shall disqualify him/her for appointment.
- Applicants may take print-out of the application form for their record.

Note:- Candidates are advised in their own interest to apply using Online Application Form, much before the closing date and not to wait till the last date to avoid congestion on Web-Server on account of heavy load on website.

Applications received in any form, other than Online Mode, will be rejected.

This advertisement has been issued in terms of Recruitment Rules vide Notification No. HF/O/AYUSH/429/1A-01/20 dated Kolkata, the 29th July, 2021 of Government of West Bengal, Department of Health & Family Welfare.

Date:16.10.2025

Sd/-
Secretary & Controller of Examinations
West Bengal Health Recruitment Board