

Advertisement for the Selection of Project Staff

All India Institute of Ayurveda, Sarita Vihar, New Delhi, India, an Apex Institute of Ayurveda invites applications for Walk-in-Interview on 16/01/2026 (Friday) for contractual engagement of Project Consultant, Mali (Skilled) and Labour (Unskilled) for a NMPB project entitled **“Establishment of National and State Important Herbal Garden at AIIMS, New Delhi in collaboration with AIIA”** with the educational qualification and desirable qualifications as mentioned below:

Sl.no	Post name	No of post	Remuneration (Rs. /Month)	Max age limit	Essential Qualifications
1.	Project Consultant	01	50,000/- (consolidated)	Not exceeding 40 Years as on Date of interview	- BAMS from a recognized University/ Institute. - B.Sc. (Life Sciences) from a recognized University/ Institute. 3 Years' experience in handling projects related to AYUSH system and should be well versed in dealing with the subject matter. - Preference to: Postgraduates, Ayurveda/ Agriculture/ Horticulture background.
2.	Mali (Skilled)	02	21,215/- (consolidated)	Not exceeding 40 Years as on Date of interview	10th pass from a recognized Board. - Experience in taking care of Garden. - Field work experience in maintaining gardens is desirable.
3.	Labour (Unskilled)	02	17,494/- (consolidated)	Not exceeding 40 Years as on Date of interview	8th pass from a recognized Board.

Role & Responsibilities for Project Consultant

- Planning, development, supervision of the herbal garden as per the objectives of the project.
- Identification, selection and layout planning of medicinal plants, herbs, shrubs and trees relevant to the project.
- Supervision of plantation activities, soil preparation, irrigation, manuring and overall upkeep of the garden.
- Monitoring plant health, growth and survival rate; suggesting corrective measures for pests, diseases and deficiencies.
- Coordination with project authorities, staff, gardeners and field workers for day-to-day garden operations.
- Ensuring proper labelling, documentation and record-keeping of plant species in the garden.
- Advising on procurement of plants, seeds, tools, fertilizers and other garden-related materials as per rules.
- Providing expert guidance for beautification, landscaping and sustainable management of the garden.

Role & Responsibilities for Mali (Skilled)

- Carrying out day-to-day maintenance of the herbal garden, including watering, weeding, pruning and mowing.
- Plantation of medicinal plants, herbs, shrubs and trees as per the approved garden plan.
- Preparation of soil beds, pots and plots, including mixing of manure, compost and fertilizers.
- Application of fertilizers, manures, pesticides and bio-inputs as instructed.
- Maintenance and proper use of gardening tools, equipment and irrigation systems.
- Ensuring cleanliness, aesthetic upkeep and overall hygiene of the garden area.
- Labelling and basic record-keeping of plant species, where required.
- Supporting garden beautification, landscaping and seasonal plantation activities.

Role & Responsibilities for Labour (Unskilled)

- Assisting in routine garden maintenance work such as watering plants, removal of weeds and cleaning of garden areas.
- Supporting plantation activities including digging of pits, filling soil and carrying plants/materials.
- Helping in soil preparation, compost application and basic land levelling as directed.
- Collection and disposal of dry leaves, garden waste and debris to maintain cleanliness.
- Assisting skilled gardener and garden supervisor/consultant in daily garden operations.
- Loading, unloading and shifting of plants, pots, tools and other garden materials.

- Cleaning and basic care of gardening tools and equipment after use.
- Maintaining cleanliness and aesthetic appearance of garden pathways and surrounding areas.
- Performing any other garden-related duty assigned by the competent authority from time to time.

Terms and Conditions:

Appointments to the above posts will initially be made for **02 months** ending on **31st March 2026**, which may be further extended on mutual consent with funding agency NMPB. The institute, however, reserves the right of termination of services of the appointee forthwith or before the expiry of stipulated period without assigning any reason. The Terms of Reference for the above posts are as follows:

Other Conditions:

- Selection will be made as per the prescribed norms and requirement of the job.
- Preference will be given to local candidates and who are already working in the same/similar department.
- Six days in a week work schedule will be applicable.
- The assignment of on a full time basis and he / she has to ensure to attend the office on all working days and on holidays, if required on account of exigencies of work for which no additional remuneration will be paid.
- The appointee is required to give an undertaking to the effect that he / she will obey all the rules and condition of the Institute during the period of service.
- The appointee is required to perform the duties and responsibilities expected from the authority and to perform all the duties assigned to him / her at regular intervals.
- Tax deduction at source: The Income Tax or any Tax liable to the deducted as per the prevalent rules.
- His/her appointment on contract basis will not confer any claim for further appointment or regularization to any post in the Institute.
- He/she shall not utilize / publish / disclose any part of the data or statistic or proceeding or information collected for the purpose of this assignment to any third party without the consent of the organization.
- If, the appointee wishes to resign; two-week (15 days) notice is required along with NOC from PI, and Data transfer to them.
- He/she shall be bound to hand over entire records of assignment to the institute before relieving.
- On appointment, He/she must sign a Non-Disclosure Undertaking of the institute.

Salary: Consolidated salary above mentioned as same.

Leave: Programme Management Unit Staff shall be eligible for **Twelve days** Leave in a calendar year (with prior permission) on pro-rata basis and thereafter remuneration

would be deducted on pro-rata basis. Un-availed leave in a calendar year cannot be encashed or carried forward to next year.

Allowance: No TA/DA, no transport, mobile or medical allowances shall be admissible.

Selection Procedure: A Selection Committee shall be formed to make selection after following due procedures.

Interested persons may attend the walk-in--interview scheduled on **16th January, 2026 at 11:00 am** in **Community Hall, Administration Block, Ground Floor** along with their resume and certified copies of all relevant documents in the enclosed application form.

APPLICATION FORM

Recent colour
Passport Size
Photograph

- i. Name of post applied for: _____
- ii. Name of the candidate: _____
- iii. Address for communication with telephone number & email:

- iv. Date of birth and present age: _____

- v. Educational qualifications: (additional sheets can be added if needed)

	Qualification	Board / University	Year of Passing	Max. Marks	Marks obtained	%

- vi. Details of employment: (additional sheets can be added if needed)

	Post held	Organization / Deptt.	From	To	Nature of duties performed

- vii. Any other relevant information:

Signature of applicant

Date: